



Niijaansinaanik Child and Family Services

Niijaansinaanik Child and Family Services is currently in the designation process to become a fully mandated Child Well-Being Agency to provide Prevention and Protection Services. We serve the communities of Wahnapiatae, Dokis, Henvey, Magnetawan, Shawanaga, and Wausauksing First Nations.

ALTERNATE DISPUTE RESOLUTION WORKER PERMANENT FULL-TIME

Reporting to the Lawyer Counsel, the Alternative Dispute Resolution (ADR) Worker is responsible for overseeing and coordinating ADR conferences.

Support Functions:

Provide a variety of services in support of ADR duties assigned by the Lawyer Counsel.

- Arrange and coordinate necessary initial or follow-up meetings
- Work with Child Welfare Workers to process referrals
- Work with referred families to ensure participants clearly understand the process; assists families in determining who should attend to ensure development of a workable plan
- Identify and connect with community resources, service providers and speakers as necessary and determined in conjunction with the worker and the family that can assist in the ADR conference

Relationships and Team Building:

Work collaboratively and cooperatively with all levels in order to support the use of family-centered, strengths-based, child-focused practices while assisting families in building their capacities to provide safe and nurturing environments for children.

- Demonstrate behaviors, actions and attitudes that are consistent with Agency vision, mission and values
- Provide opportunities for the enhancement and development of positive cultural identities of the children, families and communities served
- Ensure appropriate communication and consultation with Supervisor at appropriate times
- Ensure effective and professional communications with all internal and external service providers

Qualifications

Minimum Education & Experience

- University degree in Social Work, or another related human sciences field preferred
- Two (2) years of related experience

Knowledge Requirements

- Knowledge of Niijaansinaanik Child and Family Services programs and services
- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Basic knowledge of the Child, Youth and Family Services Act
- Knowledge of First Nation service delivery, customs and traditions in responding to child welfare
- Knowledge of traditional practices, ceremonies and teachings

Other Requirements

- Must provide a clear Police Records Check – Vulnerable Sector
- Must provide a Class 'G' Ontario Driver's Licence
- Must have \$1M auto insurance liability coverage
- Must provide an acceptable three-year uncertified Driver's Abstract

Work Site Location:

- Parry Sound

Niijaansinaanik is committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. Please submit your resume and cover letter along with three work related references to:

Bonnie Reid, Director of Human Resources
Niijaansinaanik Child and Family Services
940A Main Street, Dokis First Nation, ON P0M 2N1
Email to: careers@nijcfs.com or fax to (705) 223-7439

Application deadline is: This position will remain posted until filled

Preference will be given to applicants of Native ancestry, please self-identify.

We thank all those applicants for their interest, however, only those selected for an interview will be contacted.

For a more detailed job description, please contact

Human Resources at careers@nijcfs.com
or call (705)923-8400.