



# **Niijaansinaanik**

## Child and Family Services

### **VOLUNTEER DRIVERS FREQUENTLY ASKED QUESTIONS (FAQs)**

**What is the minimum age required to be a Volunteer Driver at Niijaansinaanik Child and Family Services?**

Volunteer Drivers must be at least 18 years of age.

**What is the minimum commitment required to be a Volunteer Driver with Niijaansinaanik Child and Family Services?**

For Volunteer Drivers there is no minimum commitment. Due to the nature of our programs and services, we encourage Volunteer Drivers to make a commitment to maintain a minimum consistency in scheduling but have no official requirements.

**How long does it take to become a Volunteer Driver?**

The services we offer are working with families and children, and for this reason we have a thorough application and intake process that requires both a CPIC background check and a Vulnerable Sector Check. If your Volunteer Application is accepted, the timeline for acceptance depends on the background check processes but will be processed as efficiently as possible.

**When should I submit my Volunteer Application?**

Applications are accepted at any time throughout the year; however, if you are only available to volunteer during the summer, please let us know in the availability section of our Volunteer Application Form.

**Will I be guaranteed a Volunteer placement if I submit an application?**

While we aim to accept as many applicants as possible, applying does not guarantee acceptance. Volunteer Drivers must meet all screening and document requirements outlined in the Volunteer Package and are accepted according to Agency needs, position availability, skills, interests and suitability. Only those applicants selected for a meeting will be contacted after references have been checked.

**Do Volunteer Drivers have to have their own vehicles?**

Yes, Volunteer Drivers must have their own vehicles to participate in the Volunteer Drive program.

**Do Volunteer Drivers have to have their own cell phones?**

Volunteers must have their own cell phones for security and communication purposes.

**When are Volunteer Drivers contacted?**

The Volunteer Services Coordinator will call a Volunteer Driver when a transportation request is submitted for a service. The closest available Volunteer Driver will be contacted.

**Do Volunteers have to wear identification?**

Yes, Volunteer Drivers are required to carry an Agency-provided photo identification card while on duty. Volunteers will submit a photo of themselves, and their ID card will be provided after Orientation is completed.

**Who do our Volunteer Drivers service?**

Volunteer Drivers mainly offer transportation service to families within our service area, which spans six communities: Henvey Inlet First Nation, Dokis First Nation, Shawanaga First Nation, Magnetawan First Nation, Wasauksing First Nation, Wahnapiatae First Nation, as well as the urban areas of North Bay, Parry Sound and Sudbury. Drivers will be matched geographically to families that are closest to them.

**Additional Information on Required Documents for Volunteer Application**

All Volunteers must complete a **CPIC and Vulnerable Sector Background Check** in order to provide services on behalf of Niijaansinaanik Child and Family Services.

Volunteer Drivers are required to submit a **3-Year Driver's Abstract** that will be kept on-file and reviewed annually. The link below this where you can order your 3 Year Uncertified Abstract. Please note that you need a credit card or you can use a prepaid credit card (these can be bought in most stores).

**Two Pieces of ID: Copy of Driver's License or Photo ID:** All Volunteers must submit two pieces of government issued ID – **one with a photo** (Drivers License, Status Card, Ontario Photo Card, Passport etc. – **we do not accept Health Cards**) and a second with no photo required.

**This document cost is eligible for reimbursement if needed – please attach the receipt to your Volunteer Application Package.**

<https://www.ontario.ca/page/order-drivers-record#section-2>

The alternative way to acquire a 3-year Driver's Abstract is through your insurance company, which should hold no cost and can often be sent via email or login to an online account.

**Please reach out to our Volunteer Services Coordinator Chelsea Reid for assistance through the contact information below. For toll-free calling, call 1-855-223-5558 and request to speak with Volunteer Services.**

Chelsea Reid  
Volunteer Services Coordinator  
Nijaansinaanik Child and Family Services  
[chelsea.reid@nijcfs.com](mailto:chelsea.reid@nijcfs.com)

1-705-618-0992



**Nijaansinaanik**  
Child and Family Services