



# Niijaansinaanik

Child and Family Services

*Niijaansinaanik Child and Family Services is a provincially designated Child Well-Being Agency that provides Prevention, Protection, and Child and Family services that reflect values, beliefs and principles rooted within the Anishinabek culture. We serve the communities of Wahnapiatae, Dokis, Henvey Inlet, Magnetawan, Shawanaga, and Wasauksing First Nations.*

## FAMILY ACCESS WORKER

**Fixed Term Contract – 12 Months with possibility of extension**

**Competition # 07-0004**

Reporting to the Support Services Supervisor, the Family Access Worker is responsible for providing a support function to the child welfare team with respect to children and families, supported by the Agency and Alternative Care parents.

**Salary: \$57,576.00 to \$67,356.00**

**Compensation Includes:** OMERS Pension Plan, Statutory and Agency Holiday leave, Competitive Vacation, and more.

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| <p><b>Qualifications</b></p> <p><b>Minimum Education</b></p> <ul style="list-style-type: none"> <li>Post-Secondary diploma in Social Services field</li> </ul> <p><b>Minimum Experience</b></p> <ul style="list-style-type: none"> <li>One (1) Year of direct experience in the Social Services Field</li> <li>Experience working with Indigenous people, organizations, and communities</li> </ul> <p><b>Knowledge Requirements</b></p> <ul style="list-style-type: none"> <li>Knowledge of Niijaansinaanik Child and Family Services programs and services</li> <li>Respect, sensitivity, knowledge and understanding of the Anishinabek culture and the Seven Grandfather Teachings</li> <li>Knowledge of First Nation service delivery, customs, and traditions in responding to child welfare</li> </ul> <p><b>Other Requirements</b></p> <ul style="list-style-type: none"> <li>Satisfactory Police Records Check (as directed by agency)</li> <li>Class 'G' Ontario Drivers licence, access to a vehicle and ability to travel</li> <li>\$1M auto insurance liability coverage</li> <li>Three year (3) uncertified Drivers Abstract</li> </ul> <p><b>Work Site Location</b></p> <ul style="list-style-type: none"> <li>North Bay</li> </ul> | <p><b>Support Functions</b></p> <p>Provide a variety of services in support of case management duties assigned by the Support Services Supervisor.</p> <ul style="list-style-type: none"> <li>Monitor court order access visits between Natural Caregiver families and children in Alternative Care settings</li> <li>Support and encourage families to create an ongoing safe and nurturing environment</li> <li>Transport families and children to appropriate services, community visits, and activities to achieve case plan objectives</li> <li>Relationships and Team Building</li> <li>Work collaboratively and cooperatively with all levels to support the use of family-centered, strength-based, child-focused practices while assisting families in building their capacities to provide safe and nurturing environments for children.</li> <li>Demonstrate behaviors, actions and attitudes that are consistent with Agency vision mission, and values</li> <li>Provide opportunities for the enhancement and development of positive culture identities of the children, families and communities served</li> <li>Ensure appropriate communication and consultation with the Supervisor at appropriate times</li> <li>Administration and Reporting</li> <li>Complete administrative duties and reports, and adhere to Agency policies, procedures, and relevant practices.</li> <li>Ensure confidentiality and safekeeping of all Agency documents and records</li> <li>Develop and maintain accurate, up-to-date, and concise work files</li> <li>Work in compliance with the occupational Health and Safety Act and any other relevant legislation</li> </ul> |
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Niijaansinaanik is committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodation is available upon request for candidates to take part in the recruitment process. Please self-identify, preference will be given to applicants of Indigenous ancestry.

**\*Detailed Job Description is available upon request\***

### Human Resources

Niijaansinaanik Child and Family Services  
15 Charlie's Bay Road, Dokis First Nation, ON P0M 2N1

[careers@nijcfs.com](mailto:careers@nijcfs.com)

[NIIJCFS.COM](http://NIIJCFS.COM)

Application deadline for this position's vacancy is:

**August 4, 2026 @ 4:00 pm**